

## Fees, Amenities & Required Services

### AMENITIES

- 10,000 square feet of private space for ballroom rental. No public access during functions.
- All rental space is accessible on one level with 28-foot ceilings and windows on three sides of the building.
- Free parking.
- Architectural design provides scenic views, bringing the outside in.
- On-site building host to accommodate guests' needs. A VHC staff member is assigned to the event for the hours rented. The VHC building host will greet guests and respond to facilities needs as they arise during the event. The VHC building host will also lock gifts and cards in a conference room.
- Access to outdoor patio with seating for socializing with.
- Indoor fireplace area offers social areas with unique furnishings. Provides an atmosphere for guests to take in the building's beautiful features.
- Flexible wedding ceremony offerings either outdoors or indoors. Accordion French doors offer striking outdoor ceremony entrance.
- Complimentary bride's room, gift room or green room. Renter's choice.
- Dinner seating 15 to 430+. Theater style seating up to 700.
- Flexible scheduling. Customization of specific event hours and unique floor plans that offer variety.
- Built in sound system.
- Handheld microphones.
- State of the art built-in screen and projection system. Two full size jumbo screens.
- Complimentary internet access.
- Skylights throughout the ballroom bring in natural light.
- Professional and courteous catering and bar service provided by Jimmy's Food & Drink.
- Preferred design-staging services.
- Decorative shadow boxes to customize for your event.
- Complimentary professional event consultation regarding room set and technical equipment testing.

### REQUIRED SERVICES EXPLANATION

- Security is required for events with over 100 people. See rate sheet. All events are open to discretion.
- **VHC Usage Fee:** Preferred decorators will apply the VHC 15% usage fee to drapery, chair covers, linen, china, silver, and other incidentals. This amount will be paid directly to VH Commons via the VH Commons preferred vendors.
- **AV Usage for Corporate/Social Events:** AV usage fee includes assistance from VHC host; check rate sheets for current rates.

### ALA CARTE SERVICES

- Lavalier microphone - \$125.
- 8x8 staging rental - \$225; (includes setup & teardown).
- Additional AV projection and sound system pricing available upon request.
- Podium - \$25; Flip Charts/Paper - \$25.
- Additional hours may be purchased. Please see the rate sheet for pricing.